



**VILLAGE OF NORTH BAY
APPLICATION & PERMIT FOR SOLAR ENERGY SYSTEM**

Permit No. _____

Applicant - Name(s) of Property Owner(s)	Contractor (Business) Name:	
Owner Mailing Address & Phone Number	Contact Person	Contact Phone #
Site address and Description of Work		
Utility Project # (if available)	Estimated Start Date	Estimated End Date

Fee Amount: \$ _____

Project Cost: \$ _____

See Attachment A: Schedule of Fees below to determine fee amount.

Permit Conditions

1. This document shall serve as both the application and the permit for the work.
2. This application and permit are applicable to the area as depicted on the map provided by Applicant, cross-referenced by the utility project number, and attached hereto. The Applicant must provide all information as required by Section 8.14-5 of the Village Code. Issuance of the permit shall constitute permission to install and maintain the solar energy system as depicted on the map or plans submitted by Applicant, which permission shall not require renewal, and shall continue indefinitely.
3. All other conditions are outlined in Attachment B, attached hereto and incorporated herein by reference to this application and permit.

By signing this permit application, the applicant, his assigns, or successors agree to the foregoing as well as the additional provisions listed below.

Applicant - Property Owner(s) Signature(s)

Date

Contractor Signature - Print Name/Title

Date

Additional Provisions:

Approved by:

(Signature & Print Name/Title)

Date

Office Use Only

Fees Paid

Permit Fee \$ _____

Electrical Inspection Fee: \$ _____

Building Inspection Fee: \$ _____

Total Paid: \$ _____

Receipt #: _____

Deposits Paid

Initial Deposit \$ _____

Additional Deposit: \$ _____

Additional Deposit: \$ _____

Additional Deposit: \$ _____

ATTACHMENT A: SCHEDULE OF FEES

Permit fee. There shall be a fee imposed and collected for the review of the solar energy system as follows:

1. For a solar energy system exceeding 5 MW, an applicant shall pay an application fee in the amount shown in the Village fee schedule and shall also deposit the amount shown in the Village fee schedule to cover the Village costs for review of the application as provided in Section 5.02 of the Village Code. All costs incurred by the Village relating to the review and processing of the application, including the cost of services necessary to review an application that are provided by outside engineers, attorneys, planners, environmental specialists, and other consultants or experts shall be billed against the deposit. The applicant shall maintain a minimum balance in the account as shown in the Village fee schedule until the review process and construction (if approved) is completed. If the balance in the account drops below the minimum, the applicant shall deposit additional money to bring the account balance to the amount shown in the Village fee schedule within five (5) business days. The Village will refund any remaining balance in the account within 60 days after the final inspection of the constructed wind energy system or after denial of the application, as applicable. The Village reserves the right to refuse review of an application in the event an applicant fails to comply with this subsection.
2. For a solar energy system between 1 and 5 MW, an applicant shall deposit and application fee in the amount shown on the Village fee schedule and shall also deposit the amount shown in the Village fee schedule to cover the Village costs for review of the application as provided in Section 5.02 of the Village Code. All costs incurred by the Village relating to the review and processing of the application, including the cost of services necessary to review an application that are provided by outside engineers, attorneys, planners, environmental specialists, and other consultants or experts shall be billed against the deposit. The applicant shall maintain a minimum balance in the account as shown in the Village fee schedule until the review process and construction (if approved) is completed. If the balance in the account drops below the minimum, the applicant shall deposit additional money to bring the account balance to the amount shown in the Village fee schedule within five (5) business days. The Village will refund any remaining balance in the account within 60 days after the final inspection of the constructed wind energy system or after denial of the application, as applicable. The Village reserves the right to refuse review of an application in the event an applicant fails to comply with this subsection.
3. For a solar energy system less than 1 MW, an applicant shall deposit an application fee in the amount established in the Village fee schedule.
4. Each application is subject to a \$100 building inspection fee, plus an administrative fee of \$50 or five percent (5%) of the inspection fees, whichever is greater.
5. Each application is subject to a \$100 electrical inspection fee, plus an administrative fee of \$50 or five percent (5%) of the inspection fees, whichever is greater.
6. Each application is subject to building and electrical reinspection fees in the amount established in the Village fee schedule.
7. Deposit Schedule (for costs associated with the application)
 - a. \$1,500 due with the application;
Applicant shall maintain a \$500 minimum balance.
 - b. If the balance drops below \$500;
The applicant shall deposit additional money within five (5) business days.
8. Failure to schedule a final inspection: Fees triple.

ATTACHMENT B: ADDITIONAL CONDITIONS

1. Subject to Section 8.14-5(6) of the Village Code, the Village of North Bay may impose restrictions on a Solar Energy System relating to any of the following:
 - a. Location of the Solar Energy System.
 - b. Setbacks from inhabited structures, property lines, public roads, communication and electrical lines, and other sensitive structures and locations.
 - c. Wiring and electrical controls of the Solar Energy System.
 - d. Reimbursement for emergency services required as a result of the Solar Energy System.
 - e. Solar Energy System ground clearance.
 - f. Solar Energy System height.
 - g. Decommissioning and reclamation.
 - h. Any other matters that the Village finds appropriate.
2. The Applicant agrees to indemnify and hold harmless the Village of North Bay and each and every of the Village's elected and appointed officials, officers, employees, agents, contractors and representatives from any and all costs and expenses (including reasonable attorney fees) arising out of any and all claims by any person(s) for damages arising out of or related to the work performed by the Applicant pursuant to this Permit.
3. The Applicant agrees to abide by and comply with all applicable federal, State of Wisconsin, County of Racine, and Village of North Bay codes, statutes, ordinances, regulations, and other lawful orders.
4. Except for the grant of the attached Permit pursuant to the Village's Ordinances, this action by the Village shall not constitute or be construed as a grant of any permit, license, franchise or permission otherwise required under federal, state or local law. In the event the plans must be revised to comply with such applicable laws, a new Permit application is required.